**Attachment № 1**

To Instructions for Bidder

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| Information about the tender | |
| **I. General information.** | |
| * 1. Tender Organizer | LUKOIL Neftohim Burgas AD |
| * 1. Number of the tender | Tender № **LNB-2025-056** |
| * 1. Subject of the tender | **Supply of frech catalyst for MTBE synthesis and ion exchange resins for lines № 1 and № 2 in CTW& RWS Unit – 2 Lots**  **LОТ 1:** Supply of 24 m3 (24000 liters)of catalyst for MTBE synthesis.  **LОТ 2:** Supply of ion exchange resins for lines № 1 and № 2 in CTW& RWS Unit.  **Each bidder shall prepare and present a tender bid on LOT -1 and 2 individually.**  **It is allowed to submit a proposal for each one lot individually.** |
| * 1. Description of the subject of the tender | *The supply of frech catalyst for MTBE synthesis and ion exchange resins for lines №1 and №2 in CTW& RWS Unit – 2 Lots, includes:*   * **LОТ 1** – Includes supply of 24 m3 (24000 liters) of catalyst for obtaining methyl tertiary butyl ether in process unit “МТBЕ and HDS-1 and 3”, Complex PPO, LUKOIL Neftohim Burgas AD. * **LОТ 2** – Includes supply of ion exchange resin for chemical desalting of water includes*:* * strong acid cationite – monospheres – 42 m3; * strong basic anionite – monospheres – 18 m3; * weak basic anionite – monospheres – 22 m3.   *Delivery deadline:*   * **LОТ 1:** January 2026 * **LОТ 2:** February 2026   *Terms of delivery:* according to INCOTERMS 2020, DDP/ DAP LUKOIL Neftohim Burgas AD. |
| * 1. Type of tender | Open tender with bidding |
| **II. Minimum qualification requirements to Bidder for admittance to participation in a tender.** | |
| **LОТ 1: Supply of 24 m3 (24000 liters) of catalyst for MTBE synthesis.** | |
| 2.1. Compliance with requirements for control of quality (ISO 9001) | The Bidder shall present a valid certificate in terms of quality management system (ISO 9001) of theManufacturer. |
| 2.2. Technical compliance of the proposal | The Bidder shall submit Technical proposal in accordance with the requirements set out in Client’s tender documentation (Form 3). |
|  | The Bidder shall confirm that the content of isobutylene in the product at the outlet of reactors R-1 and R-2, 12 months after the start of operation, shall be max.3% v/v. |
| 2.3. Compliance with the requirements of REACH regulation | Bidder shall submit Safety Data Sheet prepared in accordance with the requirements of REACH regulation and its amendments. |
| **LОТ 2: Supply of ion exchange resins for lines №1 and №2 in CTW& RWS Unit** | |
| 2.1. Compliance with requirements for control of quality (ISO 9001) | The Bidder shall present a valid certificate in terms of quality management system (ISO 9001) of theManufacturer. |
| 2.2. Technical compliance of the proposal | The Bidder shall submit Technical proposal in accordance with the requirements set out in Client’s tender documentation (Form 3). |
| 2.3. Compliance with the requirements of REACH regulation | Bidder shall submit Safety Data Sheet prepared in accordance with the requirements of REACH regulation and its amendments. |
| Criteria for covering the minimum requirements of Section ІІ: | |
| Bidder covers on its own all requirements. | YES |
| **Important:**  **Bidders who are subcontractors to another bidder or have intention to establish such relations in the course of service performance are not admitted to tender procedure.**  **Above –mentioned conditions are specified at the offer’s evaluation stage and in the course of works performance.** | |
| **III. Periods for the separate tender conduction stages.** | |
| 3.1. Deadline to apply for participation. | 21.08.2025 |
| 3.2. Deadline for Request for Clarifications by Bidder (Form 11). | 04.09.2025 |
| 3.3. Deadline for receipt of proposals. | 10.09.2025 |
| 3.4. Providing a password to open the proposal | 11.09.2025 |
| **IV. Address and contact information.** | |
| 4.1. E-mail address for correspondence | [Zhecheva.Denitsa@neftochim.bg](mailto:Zhecheva.Denitsa@neftochim.bg) |
| **V. Proposal preparation.** | |
| 5.1. Proposal and correspondence language | Bulgarian language and/or English language |
| * 1. Currency | **EUR** |
| * 1. Proposal validity | Proposal validity period is at least 90 (ninety) calendar days as of the final proposal receipt period. |
| **VI. Tender proposal acceptance and opening.** | |
| 6.1. Proposal submission | Proposals shall be submitted/ accepted through the External File Services portal provided by the Tender Organizer. |
| 6.2. Participation of Bidders in the opening of the proposals | NO |
| **VII. Proposal structure.** | |
| **Technical part:** | |
| 1. List of the documents in Technical part; **Form 9.** | |
| 1. Qualification requirements; **Form 1**. | |
| 1. Tender proposal (cover letter to the tender proposal); **Form 2**. | |
| 1. Technical proposal; **Form 3.** | |
| 1. Schedule of deliveries/ Provision of services; **Form 5**. | |
| 1. Bid Bond – ***not required for this tender****.* | |
| 1. Guarantee from the Head Office **–** ***not required for this tender****.* | |
| 1. Questionnaire to a business partner **– *not required for this tender****.* | |
| 1. Documents confirming the relationship between Bidder and its subcontractors (formal documents on the relationship with a subcontractor/s for the particular tender) involved in the performance of the works / provision of services / deliveries which are subject of the tender, including copies of licenses, certificates and other permit documents of the subcontractors – ***not required for this tender****.* | |
| 1. Copies of licenses, certificates and permits required for the deliveries of goods which are subject of the tender, **Form 1.** | |
| 1. An original Power of Attorney issued to the person which has signed Title Page (**Form 6**), and permitting such person (in cases when it is not company’s manager) to undertake obligations on behalf of Bidder. | |
| 1. A certificate of legal existence of the bidding company, **Form 1**. | |
| 1. A copy of the financial statements for the last 3 (three) years certified by Bidder, balance sheet, revenue and cost statement, cash flow statement, audit statement and breakdown of receivables and amount due **–** ***not required for this tender****.* | |
| 1. A certificate by Registry Agency that Bidder has not been declared bankrupt and no bankruptcy proceedings have been opened against it, **Form 1**. | |
| 1. A certificate by Registry Agency that Bidder has not been declared to be in liquidation and that no liquidation proceedings have been opened against it, **Form 1**. | |
| **Commercial part:** | |
| 1. List of the documents in Commercial part: **Form 9**. | |
| 1. Title Page; **Form 6**. | |
| 1. Commercial (price) proposal; **Form 7**. | |